

RISK ASSESSMENT

NEW STREET BAPTST CHAPEL

New Street, Welshpool, SY21 7SF

DATE: Friday, 8 January 2021

CONDUCTED BY: Tristan White, Jackie Roberts.

Spread of the Virus During Church Meetings	Cross Contamination via Objects	Spread of the Virus to Others	Persons with Underlining Health Issues
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RISK	SPECIFIC RISK/GROUP	PREVENTATIVE ACTIONS	RELATED TASKS	HOW OFTEN/WHERE	RESPONSIBILITY
I. Spread of the Virus During Church Meetings	<ul style="list-style-type: none"> Church Attendees Volunteers/Workers/Leaders Anyone else who physically comes into contact with you in relation to the church All 	Use of hand sanitizer when entering the church (immediately) PPE available and worn	<ul style="list-style-type: none"> Use of toilets with anti-bacterial soap, paper towels and bins Hand sanitizer stations at the entrances 	<ul style="list-style-type: none"> Hand sanitizer stations at entrances Drying of hands with disposable paper towels 	Volunteers/Workers/Leaders
	All	2m social distancing or Sitting within the social 'bubble' or family members, no more than 6 in a row. PPE worn	Seating within the church	<p>Chairs to be set out to comply with 2m gap recommended by the Public Health Agency</p> <p>Each attendee will be asked to sit in the social bubble groups as designated by leaders/workers. These measures will be in place for all church meetings.</p> <p>Those with underlying health conditions & vulnerable groups will be encouraged to stay at home but are still permitted to attend at their own risk.</p>	All Volunteers/Workers/Leaders

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	All	All building areas, chairs and surfaces to be cleaned before and after church use.	Clean surfaces after use, including backs of chairs and any other furniture	All furniture and surfaces to be washed thoroughly before and after use Chairs to be cleaned before and after use	Volunteers/Workers/Leaders
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I. Spread of the Virus During Meeting	All	Wash bins and lids in all areas before a church meeting Bins regularly emptied if full	Use gloves	Inform church attendees and Volunteers/Workers/Leaders	Volunteers
	All Volunteers/Workers/Leaders to remind people	Regular hand sanitising	Hand sanitising at regular intervals	Hand sanitising – entering the chapel, exiting the chapel Sanitiser stations are available Poster reminders – Hand sanitise	All Volunteers/Workers/Leaders to remind church attendees
	All	No food or drink will be served	Food/ Drink	There will be no food served during this time.	All

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II. Cross Contamination on Objects	All		Breaking of Bread/ Communion Cup (During Holy Communion)	<p>At present, we do not conduct the breaking of bread. In the future, the following COVID-19 secure measures will apply:</p> <p>The bread and juice will be individually packaged on site by a volunteer/worker wearing gloves and mask.</p> <p>Volunteers/workers/leaders will wear gloves and distribute each element to the partaker's hand.</p> <p>All partaking members will be responsible to dispose of their own waste in the bins provided. (This is done once a month)</p> <p>Table for preparation to be cleaned & sanitised before and after use.</p>	Volunteers/workers/leaders All
			Church Collection	<p>Collection to be taken up as a retiring offering at the end of the service by an offering box mounted on the wall by the exit.</p> <p>Online giving is preferred.</p> <p>Those counting the money will wear gloves.</p>	
		Wipe down microphones & PA equipment after use.	Microphones and livestreaming equipment	<p>Appoint one person to be responsible for managing all relevant equipment during meetings.</p>	Designated Cleaning Volunteers

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		Light Switches & Electrical Sockets to be wiped down. Chairs & Communal Use Items (i.e. hymnbooks, classroom materials, etc.)	Light Switches & Electrical Sockets Hymn books/ Bibles .	Wipe down all Light Switches & Electrical Sockets in the building before and after chapel use. Disinfect chairs and other communal use items. If possible, leave to 'rest' for 48 hours. During the meetings, hymn books and Bibles will be used. Any used hymn books or Bibles will be quarantine for 48 hours minimum before re-use.	Designated Cleaning Volunteers ALL
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III. Spread of Virus to Others	Visitors to the Church	Volunteers/Workers/Leaders to announce to visitors of the importance of hand sanitising and social distancing procedures before entering the building.	Signage is posted at the entrance and throughout the chapel. Information is provided on the website.	Volunteers/Workers/Leaders will show any church visitors where Sanitiser stations are and will also direct visitors to their seats maintaining 2m (6f) social distancing.	ALL
	Contact with Sick Person(s)	Use PPE, as appropriate, – if 2m distance cannot be maintained. Sick members advised to stay at home and not attend.	Person(s) to be housed away from others until picked up Remain in isolated space, if possible (ventilated) but closed door or safe outside zone (under airlock cover) Area to be cleaned afterwards, using apron/gloves, disinfectant.	Follow advice from Public Health Wales.	Pastor/Worker

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	Contact with a Confirmed Case	Affected person should go home (see above).	Affected person self-isolate for 10 days. The household will also need to isolate for 10 days. Affected person to be tested.	The person(s) in the affected person's church group must be sent home and self-isolate for 10 days, if case confirmed. An attendance record will be kept for every service in the event of a confirmed case.	All
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IV. Person(s) with underlying Health Issues	Shielding vulnerable groups– Elderly, Pregnant women, those with existing underlying health conditions	Advise these groups to remain at home.	Remain in contact via phone calls and at-the-door visits to check on the well-being of vulnerable members.		Pastor
